

# BERMUDIAN SPRINGS SCHOOL DISTRICT

SECTION: PUPILS

TITLE: USE OF MEDICATIONS

ADOPTED: March 14, 2006

REVISED: March 11, 2008

	210. USE OF MEDICATIONS
1. Purpose	<p>The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian or family physician will be permitted only when</p> <ol style="list-style-type: none"> <li>1. failure to take such medicine would jeopardize the health of the student</li> <li>2. the student would not be able to attend school if the medicine were not available during school hours.</li> </ol>
2. Definition	<p>For purposes of this policy, <b>medication</b> shall include all medicines prescribed by a physician and any over-the-counter medicines.</p>
3. Authority SC 510 Title 22 Sec. 12.41	<p>Before any medication may be administered to any student during school hours, the Board shall require</p> <ol style="list-style-type: none"> <li>1. the written request of the parent/guardian, giving permission for such administration and relieving the Board and its employees of liability for administration of medication.</li> <li>2. the written order of the prescribing physician, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication.</li> </ol>
4. Delegation of Responsibility	<p>The Superintendent or designee, in conjunction with the head nurse, shall develop procedures for the administration of students' medications.</p> <p>All medications shall be administered by the school nurse or designee. (<i>Exception: Policy 210.1</i>)</p> <p>Building administrators and the head nurse shall review regularly the procedures for administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p>

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<p>5. Guidelines</p>	<p>The district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.</p> <p>When any medication prescribed for a student is initially brought to school, it shall be the responsibility of the certified school nurse to complete the following:</p> <ol style="list-style-type: none"><li>1. Obtain written permission from the physician or parent/guardian for administration of medication, which shall be kept confidential and on file in the office of the school nurse.</li><li>2. Review pertinent information with the student and/or parent/guardian, specifically:<ul style="list-style-type: none"><li>• Reason for taking this medication.</li><li>• How often and length of time.</li><li>• What will happen if medication is not taken or is taken incorrectly.</li><li>• Physician comments about the medication.</li></ul></li><li>3. Maintain an individual medication log for all students taking medication during school hours. The log shall be kept in a central place and shall include:<ul style="list-style-type: none"><li>• Name of student.</li><li>• Name of medication.</li><li>• Medication dosage.</li><li>• Time of administration.</li><li>• Route of administration.</li><li>• Initiation and expiration date of drug.</li></ul></li></ol> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1402</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.41</p>
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