

Continuity of Education Plan

School District	Bermudian Springs School District
Superintendent	Dr. Shane Hotchkiss
Address	7332 Carlisle Pike York Springs, PA 17372
Email/Phone	shotchkiss@bermudian.org (717) 528-4113 ext. 1710
Website	www.bermudian.org

Goal of Plan

The goal of our Continuity of Education Plan is to provide planned instruction for our students in grades K-12 during school closures.

Overview of Plan

As an approved Flexible Instructional Day (FID) District, we will operate using our FID Model. The Elementary School will present an interactive website that has access to direct instruction links along with choice options for grades K-4 in all subjects. At our Middle and High School, teachers will create learning experiences for students through the use of our Learning Management System (LMS), Canvas.

Expectations for Teaching and Learning

Teachers will do the following:

1. Provide learning experiences and activities for students in classes that they instruct. Focus on key and critical skills that have not been addressed this school year.
2. Communicate through the use of various platforms to connect and engage with students.
3. Provide flexibility for student activities and experiences. We know that students learn differently and at various times, while they may have additional responsibilities in their home.
4. Conduct office hours Monday through Friday, from 9:00 a.m. until 12:00 and from 1:00 p.m. until 3:00 p.m.
5. Teachers will be focusing on providing high quality feedback for students.

Communication Tools and Strategies

Communication will occur through several modes including email, phone calls, zoom sessions, and various platforms to communicate (Ex: Canvas, Zoom, SeeSaw and Remind).

Access (Devices, Platforms, Handouts)

We are a 1:1 school district in grades 5-12 where each student is issued an ipad. In addition, all homeroom teachers in grades K-12 called all families from their homeroom in an effort to check in with them, discuss internet access, and determine device availability at the elementary school. A listing of free WiFi hotspots located throughout the community will be provided and available for students needing access. Additionally, activities can also be completed working offline. Results of teacher phone calls allowed us to collect valuable data to develop a device lending option for families at our elementary school to use during our FID Implementation. At the elementary school printed copies of materials will be provided using newspaper boxes located at our parent pick-up area. Each box will be labeled by grade level and instructional packets will be provided in those boxes. At the secondary level, all packets will be mailed to our students.

Staff General Expectations

Our staff will continue to serve in supportive roles that can include material preparation, communication to students, lunch distribution, and assist in other ways that are deemed essential to the operations of our District.

Student Expectations

Students will be asked to do the following:

1. Start your FID experiences early. Establish a schedule. Our Counselors will be available to assist you and your family in developing a plan or provide a sample schedule upon request.
2. Divide your classes into segments. Take movement breaks and establish a place in your house that is free from things that can be distracting to you.
3. Ask your teachers for assistance via email or discussion boards.
4. Please practice logging into Canvas or other used sites and let us know as soon as possible if you are experiencing difficulty with entering classes. Tech help desk tickets can be submitted here: <https://bit.ly/TECHHELPBSSD>.
5. Complete all activities within the expected timelines.

Attendance / Accountability

As a District we are focused on access and availability of our instructional resources. Our teachers, counselors, staff, and administrators will continue to check-in with families and students through email, calls, and written correspondence when students are not engaged in activities. Students will be provided feedback as our central assessment.

Good Faith Efforts for Access and Equity for All Students

As a District we first used a FID on February 14, 2020. At this time we communicated expectations, but also sent follow up surveys to parents. The feedback allowed us to modify our FID day operations. Teachers in grades 5-12 will build and modify experiences for students using Canvas. This platform allows for teachers to make adjustments and modifications of assignments as needed. All students in grades 5-12 are issued a District iPad. At the elementary school level, a single website that contains direct instruction activities and several other learning options to choose from is available for all students and families. The activities are designed to allow the student to take the lead in their learning. Following each teacher reaching out to families, we provided a listing of free local WiFi hotspots and deployed District iPads that were requested by families for students to use at the elementary school.

Special Education Supports

Students will focus on maintaining taught skills and teaching skills that are aligned with Individual Education Plans (IEP). Special education teachers and related service providers will provide instruction through Canvas and activities provided on the District's website. They will also plan for virtual meetings with students at a minimum of one time a week that will include instruction, review, and progress monitoring in the areas of reading, writing, and math. Special education teachers will provide office hours daily and be available via phone, virtual, or email to assist students with learning. They will also work with regular education teachers to support the general education content through accommodations and modifications. Related services providers will provide needed support to special education and regular education teachers. They will reach out to families at least biweekly to consult about student needs.

Annual IEP meetings, Reevaluations will be completed when due. Meetings will be held by telephone or virtual communication with team members.

EL Supports

Students will be provided instruction and support in the domains of speaking, listening, writing, and reading from a certified ESL Specialist. This instruction and support will be done through Canvas and other communication platforms.

Gifted Education

Gifted education will provide opportunities for enrichment through working with the regular education teachers. The gifted support teacher will hold meetings virtually with students to support them in the curriculum. Activities for enrichment will be posted in Canvas for high school and middle school students. Activities for elementary students will be posted on the elementary webpage. Annual GIEP meetings will be completed when due. Meetings will be held by telephone or virtual communication with team members.

Building/Grade Level Contacts

Elementary School (k-4) - Mrs. Jen Eley - Jeley@bermudian.org

Middle School (5-8)- Mrs. Shannon Myers - Smyers@bermudian.org

High School (9-12)- Mr. Jon DeFoe - jdefoe@bermudian.org

Resource Links

Bermudian Springs Elementary School: Flexible Instructional Day website
<https://sites.google.com/bermudian.org/bsesflexibleinstructionaldays/home>

Bermudian Springs Middle School: Flexible Instructional Day website
<https://sites.google.com/bermudian.org/bsmsfid/home>

Bermudian Springs High School: Flexible Instructional Day website
<https://sites.google.com/bermudian.org/bshsfid/home>