

BERMUDIAN SPRINGS SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: STAFF COMMUNICATION

ADOPTED: March 14, 2006

REVISED:

	526. STAFF COMMUNICATION
1. Purpose	The Board encourages vertical and horizontal communication within the school organization. Support employees are encouraged to make known their suggestions for improvement in a professional manner, following the chain of command.
2. Delegation of Responsibility	All official communications between the Board and district employees shall be through the Superintendent, except negotiations.
3. Guidelines	<p>No Board policy shall be interpreted to restrict informal or casual conversations between or among staff members at any levels of the district.</p> <p>Support employees registering formal complaints regarding their assignments and/or responsibilities shall follow the chain of command. Matters of concern should be discussed first with the employee's immediate supervisor and appealed to higher levels, if necessary.</p> <p>Employees shall have the right to appeal a decision by the immediate supervisor to the Superintendent.</p> <p>Employees shall have the right to appeal the Superintendent's decision to the Board.</p>