

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, February 8, 2011, in the Administration Building Conference Room. President James J. Lott presided.

The Pledge of Allegiance was recited.

ROLL CALL - Members Present: Anthony J. Flickinger, L. Joann Frey, Douglas L. Knight, David B. Lockard, James J. Lott, Wilma T. Steele, Chester J. Tyson and Michael S. Wool

Members Absent: Jordan L. Lehr

Administration: Steven R. Brown, Thomas G. Dick, Mark R. Fleming, Paul M. Healey, Shane D. Hotchkiss, Wade D. Hunt, Karen J. Jackson, Kelli B. Murphy, and Kathleen A. Myers

Others: Brooke Say, Solicitor; Holly Fletcher, *The Gettysburg Times*; Melody Asper, *The Evening Sun*; Felipe Lupian, university education student observing; Jackie Noerpel and John Wardle, high school teachers; Dylan Lott, student observing; and one student council representative

MINUTES - Upon the motion of Wilma Steele, seconded by Douglas Knight, minutes of the Work/Study Session on January 10, 2011, and minutes of the Regular Meeting on January 11, 2012, were approved. Motion carried.

FINANCIAL REPORTS -

General Fund Part A bills in the amount of \$1,316,006.42 (copy attached) were approved for payment following a motion by Chester Tyson, seconded by Michael Wool. Roll call vote: All members present voted Yea. Motion carried.

General Fund Part B bills in the amount of \$292,002.11 (copy attached) were approved for payment following a motion by Michael Wool, seconded by Joann Frey. Roll call vote: Six (6) members present voted Yea, two (2) member abstained. Motion carried.

Cafeteria Fund bills in the amount of \$87,852.37 (copy attached) were approved for payment following a motion by Wilma Steele, seconded by Douglas Knight. Roll call vote: All members present voted Yea. Motion carried.

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The General Fund Report (copy attached) was approved on a Douglas Knight, Chester Tyson motion. Motion carried.

The Cafeteria Fund Report (copy attached) was approved on a Michael Wool, Douglas Knight motion. Motion carried.

The Capital Reserve Fund Report (copy attached) was approved on a Wilma Steele, Chester Tyson motion. Motion carried.

The Athletic-Capital Improvement Fund Report (copy attached) was approved on a Joann Frey, Michael Wool motion. Motion carried.

The Scholarship Funds Report (copy attached) was approved on a Chester Tyson, David Lockard motion. Motion carried.

The Athletic Activity Fund (copy attached) was approved on a Wilma Steele, Chester Tyson motion. Motion carried.

Budget transfers (copy attached) were approved on a Michael Wool, Douglas Knight motion. Motion carried.

CORRESPONDENCE –

Correspondence was received from Nancy Sheaffer and acted upon later in the agenda.

REPORTS AND RELATED ACTION -

The 2008-2009 Audit Report was approved on a David Lockard, Michael Wool motion. Roll call vote: All members present voted Yea. Motion carried.

NEW BUSINESS –

Personnel

The Board, on a Michael Wool, Douglas Knight motion, accepted the following resignation:

1. From Nancy Sheaffer, elementary cafeteria employee, effective immediately.

Motion carried.

On a Chester Tyson, David Lockard motion, the Board approved the following professional employees request for leave of absences:

1. Brooke Fry, a middle school sixth grade mathematics teacher, has requested FMLA leave beginning on or near May 3, and returning to her position on May 31, 2011. Mrs. Fry plans to use all remaining sick and personal leave to continue her regular compensation, understanding that part of her leave will be unpaid.
2. Summer Langeheine, an elementary third grade teacher, has requested FMLA leave beginning on or near April 21, 2011 through the remainder of the 2011-2012 school year, and to continue her leave at the beginning of the 2011-2012 school year, returning to her full-time position November 1, 2011. Mrs. Langeheine plans to use thirty-six and one-half (36.5) sick days and two (2) personal days to compensate her salary during her leave. In the event she decides to extend her childrearing leave, she will notify the Board in writing three (3) months in advance, according to the Teacher's Contract.
3. Catherine Orleski, a middle school mathematics teacher, has requested FMLA leave beginning on or near May 16, 2011 through the remainder of the 2010-2011 school year. Mrs. Orleski plans to use thirteen (13) sick days to compensate her salary during her leave. At this time she plans to return to her full-time position at the beginning of the 2011-2012 school year.
4. Laurie Richwine, a middle school consumer science teacher, has requested FMLA leave beginning on or near April 15, 2011 through the remainder of the 2010-2011 school year. Mrs. Richwine plans to use the remainder of her sick leave to compensate her salary during her leave. At this time she plans to return to her full-time position at the beginning of the 2011-2012 school year.

Roll call vote: All members present voted Yea. Motion carried.

The Board on a Wilma Steele, Douglas Knight motion approved administration to extend a second semester contract with Cathay Snyder. Ms. Snyder was approved October 12, 2010 as a high school adjunct faculty member. Ms. Snyder will teach CHS US History class five (5) sessions per week at \$40.00 per day, beginning January 19, 2011 through the end of the semester May 31, 2011. Roll call vote: All members present voted yea. Motion carried.

Upon the motion of David Lockard, seconded by Michael Wool, the Board approved the temporary employment of Angela L. Bish, 60 Sequoia Court, York Springs, PA, as an elementary cafeteria employee, replacing Nancy Sheaffer. Mrs. Bish will work 180 days at three (3) hours a day at an hourly rate of \$7.35, effective February 10, 2011.

Temporary terms of employment will be for a sixty (60) day period and prorated for the remainder of the 2010-2011 school year. Upon completion of a satisfactory evaluation by the immediate supervisor, the employee will be recommended to the Board for a permanent position, and revised terms of employment will be prepared. Motion carried.

On a Wilma Steele, Chester Tyson motion, the Board approved the following day-to-day substitute teachers for the remainder of the 2010-2011 school year, pending receipt of all necessary clearances:

1. Kirk M. Hoffacker, 175 N. Hickory Lane, New Oxford, PA
2. Lisa A. Holland, 20 Orion Road, Boiling Springs, PA
3. Melinda Showers-Lewis, 467 Pleasanton Drive, Gettysburg, PA

Roll call vote: All members present voted Yea. Motion carried.

Having completed all of the requirements for the Guest Teacher Program; on a Michael Wool, Joann Frey motion, the Board approved the following as guest teachers for the remainder of the 2010-2011 school year, pending receipt of all necessary clearances:

1. Heather E. Friedah, 276 Loman Avenue, York, PA
2. Stephanie E. Long, 270 Matthew Drive, New Oxford, PA

Roll call vote: All members present voted Yea. Motion carried.

The Board on a Chester Tyson, Joann Frey motion, approved Robert E. Mosier II, 32 Center Street, Lot #18, Mt. Holly Springs, as a bus driver for Rorher's Bus Service. Mr. Mosier has been assigned to transport our students on a contracted bus run. Motion carried.

Upon the motion of David Lockard, seconded by Michael Wool, the Board approved the instructors listed below for our 2010-2011 Adult Education Program at \$20.00 per hour. All wages are paid from registration fees.

1. * Adam Bennett, Hanover Hospital – *Freedom from Smoking*
2. * Linda Hermansen, *Aerobics – Sessions I, II and III*
3. * Vicki Laughman, *Non-Competitive Adult Co-Ed Volleyball*
4. Carol Tucker, *Walking with Fitness Stations*
5. John Wardle, *Welding and Cutting*
6. John Wardle, *Landscaping and Gardening*

* Not regular employees of the district

Roll call vote: All members present voted Yea. Motion carried.

On a Chester Tyson, Wilma Steele motion, the Board approved an extracurricular contract for Michael Orleski, in the capacity of an Assistant Junior High Track Coach. Mr. Orleski's stipend for the position will be \$1,900.00 for the season. Roll call vote: All members present voted Yea. Motion carried.

2009-2010 Audit Report

The Board on a David Lockard, Chester Tyson motion, approved the 2009-2010 Audit Report prepared and presented by Kochenour, Earnest, Smyser & Burg. All Board members received a hard copy of the audit. Roll call vote: All members present voted Yea. Motion carried.

Technology Education Donation

Upon the motion of Michael Wool, seconded by Wilma Steele, the Board accepted an anonymous donation of \$3,000.00 to be used for the district's Technology Education, Vocational Agriculture, and/or Future Farmers of America (FFA). Roll call vote: All members present voted Yea. Motion carried.

First Reading of a School District Policy

On a Joann Frey, Chester Tyson motion, the Board approved administration to post the first reading of Policy #114 – *Gifted Education*. A draft copy of the revised policy is attached to these minutes. Motion carried.

York Adams Academy Operating Budget

The Board on a David Lockard, Wilma Steele motion, the Board approved the 2011-2012 General Operating Budget of the York Adams Academy. Basic membership fee per seat for the 2011-2012 school year will remain at \$4,000/per seat. Roll call vote: All members present voted Yea. Motion carried.

Authorization to Seek Bid

Upon the motion of Wilma Steele, seconded by Michael Wool, the Board approved authorization to seek bids for the 2011-2012 school year for the L.I.U. Cafeteria Co-Op Food Bid through the district cafeteria fund. Motion carried.

High School Curriculum Guide

On a Chester Tyson, Douglas Knight motion, the Board approved the High School Curriculum Guide for the 2011-2012 school year. The curriculum guide is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

The meeting was adjourned by the President at 7:46 p.m.