

BERMUDIAN SPRINGS SCHOOL DISTRICT  
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, September 14, 2010, in the Administration Building Conference Room. President James J. Lott presided.

The Pledge of Allegiance was recited.

**ROLL CALL** - Members Present: Anthony J. Flickinger, L. Joann Frey, Douglas L. Knight, Jordan L. Lehr, David B. Lockard, James J. Lott, Chester J. Tyson, and Michael S. Wool

Members Absent: Wilma T. Steele

Administration: Steven R. Brown, Paul M. Healey, Shane D. Hotchkiss, Karen J. Jackson, Kelli B. Murphy, Kathleen A. Myers, Roger H. Stroup, and Sandra L. Williams

Others: Brooke Say, Solicitor; Holly Fletcher, *The Gettysburg Times*; Melody Asper, *The Evening Sun*; five (5) new teachers who were introduced later in the agenda; Kevin Mauro, community member; Melissa Deitz, PSEA; and Tracy Weaver, with PennAEYC

**MINUTES** - Upon the motion of Jordan Lehr, seconded by Chester Tyson, minutes of the work/study session on August 9, 2010, minutes of the regular meeting on August 10, 2010, and minutes of a special meeting on August 25, 2010, were approved. Motion carried.

**FINANCIAL REPORTS** -

General Fund Part A bills in the amount of \$2,034,232.09 (copy attached) were approved for payment following a motion by Jordan Lehr, seconded by Michael Wool. Roll call vote: All members present voted Yea. Motion carried.

General Fund Part B bills in the amount of \$292,357.39 (copy attached) were approved for payment following a motion by Michael Wool, seconded by Chester Tyson. Roll call vote: Seven (7) members present voted Yea, one (1) member present abstained. Motion carried.

Capital Reserve Fund bills in the amount of \$43,184.80 (copy attached) were approved for payment following a motion by Douglas Knight,

seconded by Jordan Lehr. Roll call vote: All members present voted Yea. Motion carried.

The General Fund Report (copy attached) was approved on a Chester Tyson, David Lockard motion. Motion carried.

The Cafeteria Fund Report (copy attached) was approved on a Joann Frey, Jordan Lehr motion. Motion carried.

The Capital Reserve Fund Report (copy attached) was approved on a Michael Wool, Douglas Knight motion. Motion carried.

The Scholarship Funds Report (copy attached) was approved on a Jordan Lehr, Chester Tyson, motion. Motion carried.

The Athletic – Capital Improvement Fund Report (copy attached) was approved on a Chester Tyson, Jordan Lehr motion. Motion carried.

#### **CORRESPONDENCE -**

Correspondence was received from J. Andrew Balas and acted upon later in the agenda.

#### **REPORTS AND RELATED ACTION -**

Curriculum Report – Dr. Shane Hotchkiss introduced five (5) new faculty members to the Board: Rachel Campbell, Ryan Lehr, Erika Long, Laura Menser and Melinda Showers-Lewis.

#### **NEW BUSINESS –**

##### Personnel

On a Chester Tyson, David Lockard motion, the Board approved a professional development sabbatical leave for Andrew Balas for the second half of the 2010-2011 school year. Mr. Balas will begin his leave on January 19, 2011 through the remainder of the 2010-2011 school year. Approval will be dependent on working out an agreement with HACC to award professional development for teaching the calculus to satisfy some of the requirements of the sabbatical leave. Roll call vote: All members present voted Yea. Motion carried.

The Board on a Michael Wool, Jordan Lehr motion, approved a request for a Family Medical Leave of absence from Susan Tassin, school psychologist. Ms. Tassin's leave will begin sometime early October, and she plans to return to her position approximately six (6) to eight (8) weeks later. During her leave, Ms. Tassin is planning on using approximately thirty-two (32) sick days for her recovery period. Roll call vote: All members present voted Yea. Motion carried.

Upon the motion of Jordan Lehr, seconded by Douglas Knight, the Board approved the employment of Nori Jo Hoffman, 2204 County Line Road, York Springs, PA, as a high school cafeteria employee, effective September 15, 2010. Mrs. Hoffman will work 180 days at three and three-quarter (3.75) hours a day at an hourly rate of \$7.35. Terms of employment for this position will be prorated for the remainder of the 2010-2011 school year. Motion carried.

The Board on a David Lockard, Joann Frey motion, approved to increase hours on terms of employment for two (2) high school cafeteria employees. The increase in hours was due to implementing a high school breakfast program, effective September 15, 2010. Here are the two employment changes:

1. To increase Michelle Masser from 181 days at seven (7) hours a day to seven and one-half (7.5) hours a day, and;
2. To increase Shay Stevens from 180 days at five and one-half (5.5) hours a day to seven (7) hours a day.

Motion carried.

Upon the motion of Chester Tyson, seconded by Michael Wool, the Board approved the following additions to the substitute teacher list for the 2010-2011 school year, pending receipt of all necessary clearances:

1. Christine Musser, 80 Creek Road, East Berlin, Pa
2. Jennifer Smith, 3853 Fox Chase Drive, Dover, PA
3. Megan Trimmer, 500 High Street, Hanover, PA

Roll call vote: All members present voted Yea. Motion carried.

Having completed all of the requirements for the Guest Teacher Program, the Board on a Jordan Lehr, Chester Tyson motion, approved the following as new guest teachers for the Bermudian Springs School District, effective for the 2010-2011 school year, pending receipt of all necessary paperwork:

1. Michael P. Burke, 317 Belaire Drive, Shermanstown, PA

2. Kevin P. O'Rourke, 1179 Wolf Road, East Berlin, PA
3. Rebecca A. Rohrbaugh, 95 Kevin Drive, New Oxford, PA

Roll call vote: All members present voted Yea. Motion carried.

On a Jordan Lehr, David Lockard motion, the Board approved the following as substitute support staff for the 2010-2011 school year, pending receipt of all necessary clearances:

1. Teacher's Aide – Andrea Booth, P.O. Box 309, Abbottstown, PA
2. Teacher's Aide – Christina Green, 120 Lumber St, Littlestown, PA
3. Teacher's Aide – Melissa Long, 31 Crestview Drive, East Berlin, PA
4. Security Police – Gary Bullock, 4 Antler Lane, New Oxford, PA

Motion carried.

The Board on a Michael Wool, Chester Tyson motion, approved the following as volunteer coaches for the 2010-2011 school year, pending receipt of all necessary clearances:

1. Katherine Bixler, Assistant Field Hockey Coach
2. Jeff Erdman, Assistant Junior High Girls' Basketball Coach
3. Ryan Lehr, Assistant Junior High Football Coach
4. Briton Shelton, Assistant Junior High Football Coach
5. Erin Yurick, Head Tennis Coach

Motion carried. One (1) member abstained.

Upon the motion of Jordan Lehr, seconded by Joann Frey, the Board approved the following list of winter and spring athletic extracurricular contracts for the 2010-2011 school year. A copy appears on page 37. Roll call vote: All members present voted Yea. Motion carried.

#### Non-Public Transportation Contracts

The Board on a David Lockard, Douglas Knight motion approved the following non-public transportation contracts for the 2010-2011 school year to be paid \$.50 per mile as set by the IRS:

1. A contract with Shelley L. Carr, to transport two (2) children to the Adams County Christian Academy, Gettysburg, PA. Ms. Carr will be paid for 64.08 miles per day for travel expense. This contract is from August 23, 2010 through the end of the 2010-2011 school year.

2. A contract with Gretchen Harman, to transport one (1) child to the Gettysburg Seventh-Day Adventist School, Gettysburg, PA. Ms. Harman will be paid for 62.40 miles per day for travel expense. This contract is from August 18, 2010 through the end of the 2010-2011 school year.
3. A contract with Martha Hoff, to transport four (4) children to Pleasant Hill Christian School, Spring Grove, PA. Ms. Hoff will be paid 68.00 miles per day for travel expense. This contract is from August 31, 2010 to the end of the 2010-2011 school year.
4. A contract with Krista Martin, to transport two children to the Adams County Christian Academy, Gettysburg, PA. Ms. Martin will be paid for 44.00 miles per day for travel expense. This contract is from August 23, 2010 through the end of the 2010-2011 school year.
5. A contract with Dwight & Jodi Nell, to transport three (3) children to the Adams County Christian Academy, Gettysburg, PA. The Nell's will be paid from 66.00 miles per day for travel expense. This contract is from August 23, 2010 through the end of the 2010-2011 school year.
6. A contract with Dallas E. Plank, to transport one (1) child to the St. Francis Xavier School, Gettysburg, PA. Mr. Plank will be paid for 52.00 miles per day for travel expense. This contract is from August 25, 2010 through the end of the 2010-2011 school year.
7. A contract with Jonathan & Michelle Sipling, to transport two (2) children to the Adams County Christian Academy, Gettysburg, PA. The Sipling's will be paid for 84.00 miles per day for travel expense. This contract is from August 23, 2010 through the end of the 2010-2011 school year.
8. A contract with Daniel & Linda Summers, to transport two (2) children to the Adams County Christian Academy, Gettysburg, PA. The Summers's will be paid for 49.60 miles per day for travel expense. This contract is from August 23, 2010 through the end of the 2010-2011 school year.

Roll call vote: All members present voted Yea. Motion carried.

#### Posting of District Policies

The Board on a Michael Wool, Douglas Knight motion, approved administration to post the first reading for the following district policies:

1. Policy No. 202, *Eligibility of Nonresident Students*
2. Policy No. 816.1, *Use of Video surveillance Cameras*

Draft copies of the policies appear on pages 38 through 41. Motion carried.

### Surplus Equipment

On a David Lockard, Joann Frey motion, the Board approved administration to dispose of the following obsolete high school audio visual equipment:

1. (1) Sharp Television, Model #25NV68, Inventory #21312
2. (1) Elmo Overhead Projector, Model # E40424, Inventory #21831

Roll call vote: All members present voted Yea. Motion carried.

### Athletic Boys' Soccer Uniforms

Upon a Jordan Lehr, Michael Wool motion, the Board approved administration to discard high school boys' soccer uniforms. The uniforms have been in storage for approximately five (5) years. There are no plans for these uniforms to be used in the future. The following is a list of the uniforms to discard:

- a. Twenty (20) Soccer Red Jerseys
- b. Nineteen (19) Soccer White Jerseys
- c. Twenty-two (22) Soccer Shorts

Roll call vote: All members present voted Yea. Motion carried.

### Student Council Leadership Conference Approval

On a Chester Tyson, Douglas Knight motion, the Board approved two (2) teachers, Melissa Pero and John Wardle; and five (5) student council members, to attend the PASC Leadership Conference at the University of Scranton, PA, which will be held on October 7 through October 9, 2010. The cost for registration, transportation and lodging will be shared between the school district and the student council members. Roll call vote: All members present voted Yea. Motion carried.

### Sunday Request

The Board on a Douglas Knight, David Lockard motion, approved the high school chorus to perform at a Hershey Bears hockey game, scheduled for Sunday, November 14, 2010. The students will depart at 3:00 p.m. and return approximately 9:00 p.m. This trip will be chaperoned by Jane Johnston, the high school music teacher, and six (6) parents. Roll call vote: All members present voted Yea. Motion carried.

Bid Awards

Upon the motion of Chester Tyson, seconded by David Lockard, the Board approved the awarded bids for two (2) projects for to be completed for the high school stadium:

1. Project 1 - awarded to Waggoner Construction, Inc.; of East Berlin in the amount of \$33,000.00. Scope of work includes expanding walkway, adding blacktop, raising drain basin, and work on the ticket booth.
2. Project 2 - awarded to Waggoner Construction, Inc., of East Berlin in the amount of \$58,340.00. Scope of work is to install drainage pathway to divert water into culvert at the high school and the construction of a concrete retaining wall.

Roll call vote: All members present voted Yea. Motion carried.

Ambulance Service Contracts

On a Joann Frey, Michael Wool motion, the Board approved to accept contracts from East Berlin Liberty Fire Company and Lake Meade Fire and Rescue for standby ambulance services at no charge for the 2010-2011 school year. Copies of the contracts are attached on pages 42 through 44. Roll call vote: All members present voted Yea. Motion carried.

Memorandum of Understanding

The Board on a Michael Wool, David Lockard motion approved the Memorandum of Understanding between the District and BSEA on the awarding of extra days for the Middle School Instrumental & marching Band position for the 2010-2011 school year. A copy is attached on page 45. Roll call vote: All members present voted Yea. Motion carried.

The meeting was adjourned by the President at 7:33 p.m.

---

Secretary