BERMUDIAN SPRINGS SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: LESSON PLANS

ADOPTED: March 14, 2006

REVISED:

111. LESSON PLANS

1. Authority
SC 510

To ensure continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.

2. Delegation of Responsibility

To facilitate more effective instruction, lesson plans must be prepared in advance. Plan books will be inspected and must conform to the guidelines established by the district.

3. Guidelines

Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation.

Teachers are to provide adequate directions for substitutes, including a daily class schedule, lesson plans, and information necessary to continue the instructional program or provide a meaningful educational alternative that relates to the subject area.

Plan books must be available to substitute teachers at all times.

School Code
510